**College Council Meeting Notes**

**December 7, 2023**

Attending: Laura Aspinall, Nancy Persons, Angelica Garcia, Sean Martin, Jeremy Smotherman, Robert Ethington, Kate Jolley, Sandy Sigala, John Stover, Debbie Weatherly, D’Juan Brundidge

Agenda approved

November 2, 2023 meeting minutes approved

Shared Governance Survey – presentation by Jeremy Smotherman

* Closed 12.1.23 at noon
* Slides included [here](https://srjc.sharepoint.com/%3Ap%3A/s/CollegeCouncil/EW3pp0I7UQxMnGYFyJw5_I8B-9QCedH2MN6dCDWVMOnhlQ?e=hpu07s)
* 33/37 committees had at least one response that the committee is effective or very effective

Council comments:

* Shared Governance session for Academic Senate and administrators is in the works
* Given College Council charge, how do we create a system or a template that is a consistent reference as people cycle in and out of appointments to a particular committee?
* Set up professional development training for committee members
* American River College has a website with committee templates and expectations <https://igor.arc.losrios.edu/>
* Training for committees should be ongoing (canvas shell or video)
* Shared governance vs. participatory governance
* Why was DCC or DCC/IM not included in the survey (DCC is in AFA contract)

Shared Governance Manual

* President’s office will take lead on template of a manual and bring forward to College Council at the 2.1.24 meeting
* Other College Council members can join the work if they are interested
* Manual to include committee name, structure, meeting information, etc.

Arts and Lectures Committee

* Has been on hiatus for at least 2 years
* Wasn’t part of AS call for committee membership
* There was interest in combining Intercultural Events committee (that predated Intercultural Center) and Arts & Lectures
* Current Intercultural Center provides events mostly directed to students
* There isn’t a clear hub for organizing events
* Should the committee come back from hiatus? There are multiple events being requested

Other comments

* Tauzer Lecture selection committee – closed committee, not transparent
* Faculty Fund for Advanced Studies – is it a shared governance committee?
* What should be done about committees who requested changes to their charges?
	+ Part of the work of establishing the shared governance manual (confirming committee charge and understanding function)
* Committees will see their individual responses to kick start conversation regarding their function
* Lexicon will be needed in the Shared Governance Manual for a common understanding of terms
* Events process coming from Student Affairs office

Next College Council Meeting (2.1.2024)

* Beginning draft of the Shared Governance Manual to begin discussion (first pancake, straw person)
* AP/BP 5040 – Student Privacy Rights – Robert E and Laura A.
* AP/BP’s coming from Kate Jolley’s office

Meeting adjourned 4:38pm